

Certificate of Registration

This is to certify that:

Kinesis Limited

is registered with the Information Commissioner's Office under
registration reference:

ZA231390

Registration Start date:

2 February 2017

Registration Expiry date:

1 February 2018



Register of data controllers

Entry details

Organisation name : Kinesis Limited

Registration reference : ZA231390

Date registered : 02 February 2017

Registration expires : 01 February 2018

Organisation Address

9 Orion Court
Ambuscade Road, Colmworth Business Park
Eaton Socon
St. Neots
PE19 8YX

Companies House registration number: 03362013

Customer enquiry contact details

Finance Manager
9 Orion Court
Ambuscade Road, Colmworth Business Park
Eaton Socon
St. Neots
PE19 8YX
Email address: david.patrick@kinesis.co.uk

Nature of work description

Nature of work - Retail/Wholesale

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to buy, sell, promote and advertise

our products and services; maintain our own accounts and records; support and manage our employees; the trading and sharing of personal information; the use of CCTV systems for crime prevention.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services

We also process sensitive classes of information that may include:

- racial or ethnic origin
- religious or other beliefs
- trade union membership
- physical or mental health details
- offences and alleged offences
- visual images, personal appearance and behaviour
- criminal proceedings and behaviour

Who the information is processed about

We process personal information about:

- employees
- customers
- suppliers
- service providers
- enquirers, complainants
- offenders and suspected offenders
- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- employees
- customers
- suppliers
- family, associates and representatives of the person whose personal data we are processing
- services providers
- current, past and prospective employers
- business associates
- financial organisations

- recruitment and employment agencies
- educators and examining bodies
- other companies in the same group
- credit reference agencies
- debt collection and tracing agencies
- central government
- traders in personal data
- police forces and security organisations

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.

End of Report